



## JOB DESCRIPTION

### - ASSOCIATE LAWYER / SENIOR ASSOCIATE LAWYER -

ACSV Legal is seeking corporate and commercial lawyers based in HCMC, Vietnam for a rewarding opportunity. We offer a competitive salary while allowing a reasonable work-life balance because we give people time with family and friends to enable our lawyers to re-charge their batteries. Become part of a great team with regular outside-office lunches and outings.

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| <b>Job Title:</b>        | Associate Lawyer (mid-level) and Senior Associate  |
| <b>Reporting to:</b>     | Senior Associate or Managing Partner   |
| <b>Working hours:</b>    | Full-time position Monday to Friday (inclusive)  |
| <b>Salary:</b>           | Attractive salary and bonus (depending upon experience)  |
| <b>Benefits include:</b> | Private medical insurance, parking allowances, 13 <sup>th</sup> month salary for 12 months of service (pro-rata) |

#### Roles & Responsibilities:

- Provide legal advice to local and foreign businesses on all aspects of Vietnam law;
- Supervise/manage projects and ensure projects are delivered on time/budget, meeting client expectations;
- Develop/manage client relations as well as win client work;
- Be responsible for business development activities and targets; and
- Provide training to the more junior lawyers.

#### The successful candidate should:

- Be qualified as a Vietnamese lawyer;
- Have at least five years' PQE for the Senior Associate role;
- Have at least three years' PQE for the Associate role;
- Ideally have previous experience working at an international or leading domestic law firm; and
- Have extensive experience in licensing, drafting general corporate and commercial contracts, joint venture agreements, employment contracts and mergers & acquisitions matters.

#### In addition, the successful candidate will have the following attributes and competencies:

- Class academic record;
- Highly effective communicator (both orally and in writing in English and Vietnamese);
- Excellent drafting skills in English and Vietnamese;
- Corporate experience involving cross-border transactions;
- Strong technical, client relation and commercial skills appropriate for the level of experience;
- Able to work independently, but also able to work as part of a bigger team and supervise more junior lawyers;
- Able to take on a high degree of responsibility and manage a challenging workload;
- Committed to provide an excellent service to our clients;
- Proactive involvement in business development and knowledge management;
- Work in an organised and methodical manner; and
- A positive attitude.

**ACSV Legal is committed to equality and diversity and welcomes applications from all sections of the community.** You can contact us to discuss this role in more detail or apply immediately via [info@acsvlegal.com](mailto:info@acsvlegal.com).



## Who are we?

ACSV Legal is a corporate and commercial law firm practicing in Vietnam with a team of 24 lawyers who are qualified in Vietnam, the UK, the US and Malaysia in civil and common law jurisdictions.

ACSV Legal has one of the premier Corporate / M&A practices in Vietnam and its approach is to understand the legal, commercial and political dynamics of every matter. ACSV Legal has advised on various high profile complex cross-border M&A transactions which have been made possible by strategic and pre-emptive pre-deal restructuring. We advise on all types of commercial agreements, reviews contracts from both Vietnamese and foreign law perspectives. ACSV Legal has experience in advising clients on strategic investments, divestments, debt and security transactions, design and review of loan contracts, as well as capital contributions. We have extensive experience in private equity transactions with a focus on a strong commercial approach. This gives us a comprehensive understanding of the hurdles our clients may face.

Our Clients are comprised of both SEA businesses comprising rapid growth in Vietnam and foreign firms seeking to acquire or otherwise form businesses in Vietnam. They come from many sectors and industries including manufacturing, F&B, hospitality and leisure, education, pharma, health, beauty & fitness, IT, apparel and fashion, retail, and PR.

Our experienced team provides creative commercial and legal advice of the highest international standards provided within a Vietnamese context against a global perspective backdrop. Our core values include: commitment to our clients, integrity, diligence and the best service.

ACSV Legal's commitment to service excellence extends to the way in which we approach fees. We bring significant local and international experience, multi-jurisdictional legal knowledge and a sensitivity to clients' expectations, yet remain price sensitive. The languages spoken at ACSV Legal include Vietnamese, English, German, Japanese, Italian, Dutch, French and Malay.